

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, July 17, 2023 at 5:31 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Sandra Rose, Becky Dobbins, John Casey, Lee Morrison

Absent: Joshua Hale

Others Present: Brandon McDowell, Superintendent; Tim Richter, Elementary Principal; Kristi Greaves, Business Manager; Paul Martin; Randy Turner, media representative

Recorder: Mary Strickland

Minutes: John Casey made a motion to approve the minutes of the Regular Meeting of June 26, 2023. The second was made by Becky Dobbins. Voting for the motion were Becky Dobbins, John Casey and Lee Morrison. Mark Martinez and Sandra Rose abstained. Motion passed 3-0.

PUBLIC HEARING:

Public Hearing on the CISD 2023-2024 Internet Safety Policies to Meet CIPA Requirements and Curriculum for Student Education of Appropriate Online Behavior to Meet FCC Regulations and Compliance:

No one from the public addressed the board.

ACTION ITEMS:

Personnel – Consider Accepting Resignations from Personnel:

There were no resignations presented.

Personnel – Consider Recommendations to Hire Personnel for the 2023-2024 School Year:

Mr. McDowell has hired the following employees for the 2023-2024 school year:

- Laura Dees
- Renee McClellan

No action was taken by the board.

Consider Approving the Electronic Communications & Data Management Systems Student Internet Safety and Acceptable Use Policies for the 2023-2024 School Year:

John Casey made a motion to approve the Electronic Communications & Data Management Systems Student Internet Safety and Acceptable Use Policies for the 2023-2024 School Year as presented by the administration. Becky Dobbins seconded the motion. Motion passed 5-0.

Consider Approving the Electronic Communications & Data Management Employee Acceptable Use Policy for the 2023-2024 School Year:

John Casey made a motion to approve the Electronic Communications & Data Management Employee Acceptable Use Policy for the 2023-2024 School Year as presented by the administration. Becky Dobbins seconded the motion. Motion passed 5-0.

Consider Approving Employee Retention Stipend Paid from ESSER Funds:

Becky Dobbins made a motion to approve a one-time retention stipend paid from ESSER funds for currently employed Coleman ISD employees who were actively employed (excluding substitutes) by Coleman ISD for the 2022-2023 school year as of May 26, 2023 and have committed to employment for the 2023-2024 school year as follows:

- \$1,100 for full-time, regularly scheduled employees;
- \$550 for part-time employees, regularly scheduled for 15-20 hours per week;
- \$275 for part-time hourly employees, not regularly scheduled or working less than 15 hours per week;
- Substitutes are not eligible for the stipend.

Sandra Rose seconded the motion. Motion passed 5-0.

Amend the Budget:

Becky Dobbins made a motion to approve the budget amendments as presented.

DISCUSSION:

Closed Session Pursuant to Texas Government Code Section 551.074 to Discuss CISD Board of Trustees Place 6 Vacancy:

The board members and superintendent went into closed session pursuant to Texas Government Code Section 551.074 at 6:02 p.m. to discuss the CISD Board of Trustees Place 6 vacancy. The board came out of closed session at 6:07 p.m. with no action taken.

INFORMATION ITEMS:

Date to Adopt Tax Rate and Hold Budget Hearing:

The date to adopt the tax rate and hold the budget hearing was set for August 21, 2023.

Date for Meeting to Approve Final Budget Amendments for 2022-2023:

The date to hold a meeting to approve final budget amendments for 2022-2023 was set for Thursday, August 31, 2023 at 7:45 a.m.

City Sidewalk Grant:

The City of Coleman has applied for a grant for the installation of sidewalks in certain areas of the city. Some of the sidewalks will be installed on school property along 5th Avenue and 15th Street.

Purchase of 71 Passenger School Bus:

The bid for a 71-passenger school bus was awarded to Longhorn Bus Sales in the amount of \$134,780.00.

ESC Region 15 Summer Board Member Conference, Fredericksburg:

The ESC Region 15 Summer Board Member Conference will be held in Fredericksburg, July 23-25, 2023.

Check Payment List:

The Board reviewed the check payments for the month of July, 2023.

Financial Board Report:

The Financial Board Report for June, 2023 was presented to the Board.

Financial Statement:

The Financial Statement as of June 30, 2023 was presented to the Board.

ACTION ITEM:

Budget Workshop:

A discussion of the 2023-2024 budget was held by the board, superintendent and business manager. No action was taken.

Adjournment:

The Board adjourned at 6:45 p.m.

MARK MARTINEZ

BECKY DOBBINS